

**FOR OFFICE USE ONLY**

Date of Application \_\_\_\_\_

Birth Certificate

ID – Father

ID – Mother

Credit Check

Registration Fee \_\_\_\_\_



# KINGSMEAD COLLEGE

**Kingsmead College**

NPC Registration 1933/005010/08

NPO-034-211 PBO 18/11/13/4857

132 Oxford Road [Entrance in Tottenham Avenue, off Baker Street]

Melrose Johannesburg

PO Box 528 Saxonwold 2132 South Africa

[www.kingsmead.co.za](http://www.kingsmead.co.za)

**Senior School**

**011 731 7300**

Fax

011 731 7399

Email

senior@kingsmead.co.za

**Junior School**

**011 731 7400**

Fax

011 731 7499

Email

junior@kingsmead.co.za

## Application Form for Entry to Kingsmead College for 20\_\_\_\_\_

### Pupil's Full Details

Surname (as on birth certificate) \_\_\_\_\_

First Names (as on birth certificate) \_\_\_\_\_

Preferred Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Identity Number \_\_\_\_\_

Religion \_\_\_\_\_

Home Language \_\_\_\_\_

Pupil's Nationality \_\_\_\_\_

If Pupil is an Immigrant, Country of Origin \_\_\_\_\_

Date Pupil Arrived in South Africa \_\_\_\_\_ Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Application for entry to \_\_\_\_\_ Grade \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Present School \_\_\_\_\_ In Grade \_\_\_\_\_

Previous School/s \_\_\_\_\_

\_\_\_\_\_ from Year \_\_\_\_\_ to Year \_\_\_\_\_

\_\_\_\_\_ from Year \_\_\_\_\_ to Year \_\_\_\_\_



**Additional Details**

Sisters already at Kingsmead College

\_\_\_\_\_  
\_\_\_\_\_

Sisters for whom applications have been made

\_\_\_\_\_ Grade \_\_\_\_\_  
\_\_\_\_\_ Grade \_\_\_\_\_

Marital Status

\_\_\_\_\_

Applicant's Mother educated at Kingsmead College?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Dates From

Dates From \_\_\_\_\_ To \_\_\_\_\_

Maiden Name

\_\_\_\_\_

House

\_\_\_\_\_

If not, were any relatives at Kingsmead College?

Relationship \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name

\_\_\_\_\_

Dates from \_\_\_\_\_ to \_\_\_\_\_

House \_\_\_\_\_

Name

\_\_\_\_\_

Dates from \_\_\_\_\_ to \_\_\_\_\_

House \_\_\_\_\_

Name

\_\_\_\_\_

Dates from \_\_\_\_\_ to \_\_\_\_\_

House \_\_\_\_\_

**Alternative Contact Name**

Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Code \_\_\_\_\_

Telephone

\_\_\_\_\_ Code \_\_\_\_\_

**Parent 1 (With Whom The Pupil Resides)**

Title \_\_\_\_\_ Surname \_\_\_\_\_

First Names \_\_\_\_\_

Identity No \_\_\_\_\_

Relationship to Pupil \_\_\_\_\_

Marital Status \_\_\_\_\_

Residential Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Code \_\_\_\_\_

Postal Address \_\_\_\_\_

\_\_\_\_\_ Code \_\_\_\_\_

Name of Company at which you work \_\_\_\_\_

Address of Company at which you work \_\_\_\_\_

\_\_\_\_\_

Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Mobile \_\_\_\_\_

Email Address \_\_\_\_\_

**Parent 2**

Title \_\_\_\_\_ Surname \_\_\_\_\_

First Names \_\_\_\_\_

Identity Number \_\_\_\_\_

Relationship to Pupil \_\_\_\_\_

Marital Status \_\_\_\_\_

Residential Address (if different from above) \_\_\_\_\_

\_\_\_\_\_ Code \_\_\_\_\_

Postal Address \_\_\_\_\_

\_\_\_\_\_ Code \_\_\_\_\_

Name of Company at which you work \_\_\_\_\_

Address of Company at which you work \_\_\_\_\_

\_\_\_\_\_

Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Mobile \_\_\_\_\_

Email Address \_\_\_\_\_

**Contact Details**

Pupil's Mobile (Senior School only)

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Person Responsible for Fees

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\_\_\_\_\_ Code \_\_\_\_\_

To whom should Correspondence from the School be sent

- 1. Father
- 2. Mother
- 3. Guardian

**Please attach to your Application**

- A Copy of Both Parents' Identity Documents
- A Copy of Your Daughter's Birth Certificate
- A Copy of Your Daughter's Latest School Report
- **A Non-Refundable Registration Fee Of R500.00**

**Kingsmead College Banking Details**

Account Name Kingsmead College  
 Bank First National Bank  
 Branch Rosebank  
 Branch Code 253305  
 Account No 50372899201

Please use your 'Surname' and 'Reg Fee' as a Reference

I/We the undersigned undertake:

1. to pay a deposit of one term's Grade 7 school fees on acceptance of my/our child into the School, which deposit may be appropriated by the School in full or in part for payment of any amount due by the parent to the School. The deposit will not be set off or applied by me/us against any amounts owing by me/us to the School;
2. to pay all School fees as determined by the Board from time to time, as well as charges for books and stationery and other charges incurred on behalf of my/our child as well as agreed contributions to the School's Parent Teachers Association, on the first day of each term, and I/We undertake to pay interest on all school fees and other charges not so paid at the rate fixed by the Board in its discretion, not exceeding that prescribed in law;
3. to give one full term's notice in writing or, in lieu thereof, to pay the full term's fees in respect of that term before removing my/our child from the School; likewise, if the School elects for any reason to terminate this contract, then it may do so, on giving the parent a clear term's written notice of its decision to terminate the contract at the end of the term in question, at which time the parent must withdraw the pupil;
4. to abide by the decision of the Headmistress, whose decision shall be final, in all matters relating to acceptance at the school, school organisation and discipline;
5. to be bound by the Constitution, Rules and Regulations of the School (as revised from time to time), a copy whereof is available for inspection at the School during normal school hours.
6. I/We agree that Kingsmead College may check and confirm any information on the application form and may make any enquiries it deems necessary and in particular to check my credit worthiness with any credit bureau and/or the previous School that the pupil attended.

Signature of Parents / Guardian

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